

Arles N.S.
Ballickmoyler
Laois
Via Carlow.
1st September 2011

Dear Parents/ Guardians,

We would like to extend a warm welcome to you all. Education involves partnership. We look forward to your support and co-operation as we work together. We ask you to acknowledge, encourage and affirm your child's progress. We hope that both you and your child enjoy your time at Arles N.S. Please be aware of the following to ensure a smooth beginning to the school year.

- Arles N.S. opens its doors at 9:30 am. There is no teacher supervision before this time. We do not encourage you to arrive earlier but if you must please supervise your child at all times. You may accompany your child into the classroom on the first morning. The following day they will line up by themselves outside their designated door.
- Junior Infants will be going home at 12:30 for the first 5 days of school (1st-7th September). Thereafter, your child can be collected from the "red line" of the courtyard at 2:10 pm. Please ensure that he/she knows who will collect them each day. If there is a break in this routine please send a note informing the class teacher. If you will be late please inform the teacher that morning or in an emergency call 059 9147731.
- The €25 art/craft/photocopying fee can be paid to the school by cash/cheque in September.
- The school tracksuit and uniform can be purchased from Shaws Portlaoise and consists of a maroon coloured jumper, tie, stockings/tights grey trousers for the boys and tartan skirt for girls (Quote "Arles N.S."). Slippers which (must be worn in class) are plain black canvas. P.E. days are Wednesdays and Fridays. Children must wear a white polo shirt with their tracksuit and suitable trainers (with Velcro).
- Many families donate €3 per week to the school fund for buying resources for the classrooms. If you wish to do so we would be most grateful. This money will be collected from October.
- Please label everything permanently; books (covered with clear plastic), uniforms, tracksuits, slippers coats, bags, lunch boxes, flasks, pencils etc. Label all books and copies on the outside.
- No laced shoes please. Velcro runners are to be worn to P.E class.
- It is vitally important that you avoid parking in the car park as children are disembarking from the bus and the teachers will need access also.

- If you have not already done so, please give your child's Baptisimal Certificate to the class teacher.
- Our school operates a Healthy Lunch Policy and we encourage children to eat a healthy, balanced diet. (No sweets, crisps, peanuts, popcorn, eggs, chocolate bars/biscuits/spreads. No fizzy drinks.)
- Our school policy is to reduce, re-use and re-cycle. Student lunch/drinks should be in re-usable containers rather than tinfoil/cling film.
- If your child is absent for any reason we request a written explanation.
- Please let us know in writing if your child suffers from any medical condition and any medication they are required to take.
- Please inform us immediately of any changes of address/ phone number.

These guidelines are to ensure the safety and well-being of your child. Again, we hope you and your child have many happy years in Arles National School

Míle Búiochas
Ms. Annette Stapleton
Principal